

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

\_\_\_\_\_ CVD \_\_\_\_\_  
GENERAL COURT OF JUSTICE  
DISTRICT COURT DIVISION

\_\_\_\_\_  
Plaintiff

VS.

\_\_\_\_\_  
Defendant

**DISTRICT COURT**  
**(NOT FOR FAMILY COURT USE)**

CALENDAR REQUEST  
AND SCHEDULING NOTICE

Comes now the ☐ Plaintiff ☐ Defendant and requests that the Court Coordinator / Case Manager set this matter upon a calendar as follows:

☐ For the setting of the following matter on a **Motion Calendar**

- ☐ Motion to Dismiss
- ☐ Motion for Summary Judgment
- ☐ Motion for Default Judgment
- ☐ Motion for Judgment on the Pleadings
- ☐ Motion to Compel or Limit Discovery
- ☐ Injunctive Relief
- ☐ Other \_\_\_\_\_

I request that this matter be **set on a Trial Calendar** as follows:

☐ CIVIL NON-JURY calendar    OR    ☐ CIVIL JURY calendar

☐ DIVORCE CALENDAR

☐ SMALL CLAIMS APPEAL

☐ ARBITRATION APPEAL

☐ OTHER: \_\_\_\_\_

I request that the matter be set on the following date. I know of no conflicts for either party which would prevent the trial of the matter on this date.

| Date requested: | Time: | Length of time requested: | Courtroom: |
|-----------------|-------|---------------------------|------------|
|-----------------|-------|---------------------------|------------|

☐ The following special circumstances should be considered in setting the matter:

- ☐ This matter must be heard by Judge \_\_\_\_\_ because:
- ☐ This matter should be given preemptory setting because:
- ☐ Other:

**Names and address** of parties upon whom copies of  
this notice has been served:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Email (if known):** \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
**Name and address** of requesting party:

\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**New Hanover County Pro se Divorces:** Patricia Cherigo / PHONE: (910) 772-7115 or FAX: (910) 772-6633  
**New Hanover County Attorney Divorces:** Catherine McLaughlin / PHONE: 910 772-7116 or FAX: 910 772-6633  
**New Hanover & Pender County General Civil:** Sherri Lewis / PHONE: (910) 772-7100 or FAX: (910) 772-6613  
**Pender County Divorces:** Lee Alexander / PHONE: (910) 772-7101 or FAX: (910) 772-6613